

**Draft Minutes of Board of Directors  
Collective Communications, Inc  
Prepared by CCI backup Secretary Roger Eaton**

The meeting was convened on January 9, 2020 at 8:30 pm.

Present at 8:30 were: President Bronwyn Galloway, Board Member Irene Lawton, and Exec Dir Roger Eaton.

**Welcome** by Bronwyn, who chaired the meeting.

**Minutes and Agenda**

The minutes for the October 10, 2019 meeting were adopted as presented.

The agenda was adopted as presented.

**Treasurer Report - Fourth Quarter, 2019**

The Treasurer's Report was prepared and read by Roger.

Fourth quarter 2019

balance as of October 1, 2019: \$12.11

income (donations from Roger): \$1211.51

outgo (payments to Flemming Funch for programming): \$1200.00

balance as of January 1, 2020: \$23.62

Treasurer's Report was adopted as presented.

\* Shall we get insurance? In particular, general liability insurance? About \$400/year. The Board decided to put off discussion to the next meeting.

- "Together and Apart" conversations now implemented but too buggy to use yet. Eta for usability by end of January.

- Salesforce : no progress but we maintain our salesforce page and when/if we have a volunteer with the time and knowledge, we can go forward. Meanwhile we will use Trello for the upcoming A-team outreach. Trello is a relatively easy and very capable To Do list app. Irene and Roger will set Trello up for the A-team.

- Fundraising. No progress, yet. We will continue to pursue after the A-team is fully established.

- Next step for sfungoals: to create a largely women's A-team for outreach. Irene volunteers to be on the A-team, so now we have three members, Bronwyn, Irene and Svetlana Rishina. Bronwyn suggests Nwe will want to be on the team. The question of Ana Maria's role comes up. She has missed three board meetings in a row. Roger was

hopeful, so we will wait until next board meeting to deal with the problem. Bronwyn thought Svetlana might join the CCI board.

We need to know if we are on the SF Commission on the Status of Women agenda for February to pitch our SF UN Goals project for COSW participation. If we are on the COSW February agenda, all A-team members will attend.

Roger will engage Taproot volunteers to bring in more A-team members. If we are on the COSW agenda, then he will move to bring in Taproot volunteers immediately. Otherwise he will wait until the end of the month when the Together and Apart feature is working.

\* Bronwyn offers the use of her downtown office for A-team for regular in person meetings.

\* Next meeting Thursday April 2, 2020.

\* Adjourned 9:00pm

End of January 9th draft minutes